

# Meeting Minutes

## Harper-Archer Elementary School

Date: **September 28, 2021**

Time: **5:00 PM**

Location: **Zoom**

- I. Call to order: **5:03 PM**
- II. Roll Call

Role	Name <i>(or Vacant)</i>	Present or Absent
Principal	Dione Simon	present
Parent/Guardian	Lisa Perrymond	present
Parent/Guardian	Erica Salaam	present
Parent/Guardian	Adzoa Reese	present
Instructional Staff	Jadesea Moore	present
Instructional Staff	James Davis	absent
Instructional Staff	Carla Maxberry	present
Community Member	Rev. Cheryl Harvey	present
Community Member	Noki Crew	present
Swing Seat	Kevin Simmons	present

Guests Present: **Shonda Fulton**

Quorum Established: **Yes**

### III. Action Items

- a. **Approval of Agenda:** Motion made by: **[Reese]** Seconded by: **[Perrymond]**  
**Members Approving:** Jadasea Moore, Carla Maxberry, Erica Salaam, Lisa Perrymond, Kevin Simmons, Adzoa Reese  
**Members Opposing:**  
**Members Abstaining:**  
**Motion Passes**
- b. **Approval of Previous Minutes:** *List amendments to the minutes:*  
 Motion made by: **Kevin Simmons**; Seconded by: **Lisa Perrymond**  
**Members Approving:**  
**Members Opposing:**  
**Members Abstaining:**  
**Motion [Passes/Fails]**

### IV. Discussion Items

- a. **Discussion Item 1: School Improvement Plan**
  - b. **Discussion Item 2: Leveling Update: School enrollment counts on Day 25, leveling guidelines, and personnel/staffing changes for HAES**  
623 students enrolled. Expectations for leveling were met.
  - c. **Discussion Item 3: Universal Screener Information/Data**  
**APS is no longer using the STAR assessment as the universal screener.**  
**MAP Assessments:** Oral Reading Fluency for scholars in grades prek- 3rd, Map Growth Reading and Map Math administered to scholars in K- 5<sup>th</sup> grade 3 times per year
  - d. **Discussion Item 4: Cares Act Funding presented by Shonda Fulton**  
HAES is the recipient of over \$276,000 from CARES Act funding that comes from COVID-19 relief. To assist with intervention, wellness, mental health, physical health, staffing, students in the at-risk population, technology support, professional development and supplemental learning. Saturday Tutorial and a Hands-on-Atlanta tutorial is included to support the intervention block. Playworks is used to target the health and wellness of scholars.
- V. Information Items**
- a. **Principal's Report**
    - i. Additional funds were received or released based on enrollment projections
    - ii. Funds are allocated to add an additional kindergarten teacher
    - iii. Interviews are in the process for a new kindergarten teacher as well as a first grade teacher to replace a teacher that is leaving
  - b. **Information Item 2 –Cluster Meeting shared by Ms. Maxberry**  
**Cluster meeting next dates are; October 21<sup>st</sup>, December 9<sup>th</sup>, March 3<sup>rd</sup>**
- VI. Announcements [Add brief summary of the announcements]**
- i. **Strategic Planning Workshop session will be held on Saturday, October 2<sup>nd</sup> via zoom from 9-11 AM (Facilitated by the district)**
  - ii. **HAES partnership with Spelman College will be extended to not only assist scholars in 2<sup>nd</sup> grade, but will also include kindergarten and first grade scholars.**
  - iii. **HAES partnership with Leap Year has also been expanded their support to help kindergarten and first grade scholars beginning in October.**
- VII. Adjournment**
- Motion made by: [Carla Maxberry] Seconded by: [Lisa Perrymond]  
**Members Approving:** Maxberry, Perrymond, Day, Salaam, Reese, Harvey  
**Members Opposing:**  
**Members Abstaining:**  
**Motion [Passes]**

# Meeting Minutes

**ADJOURNED AT:** 5:58 PM

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**Minutes Taken By:** Erica Salaam

**Position:** Secretary

**Date Approved:**